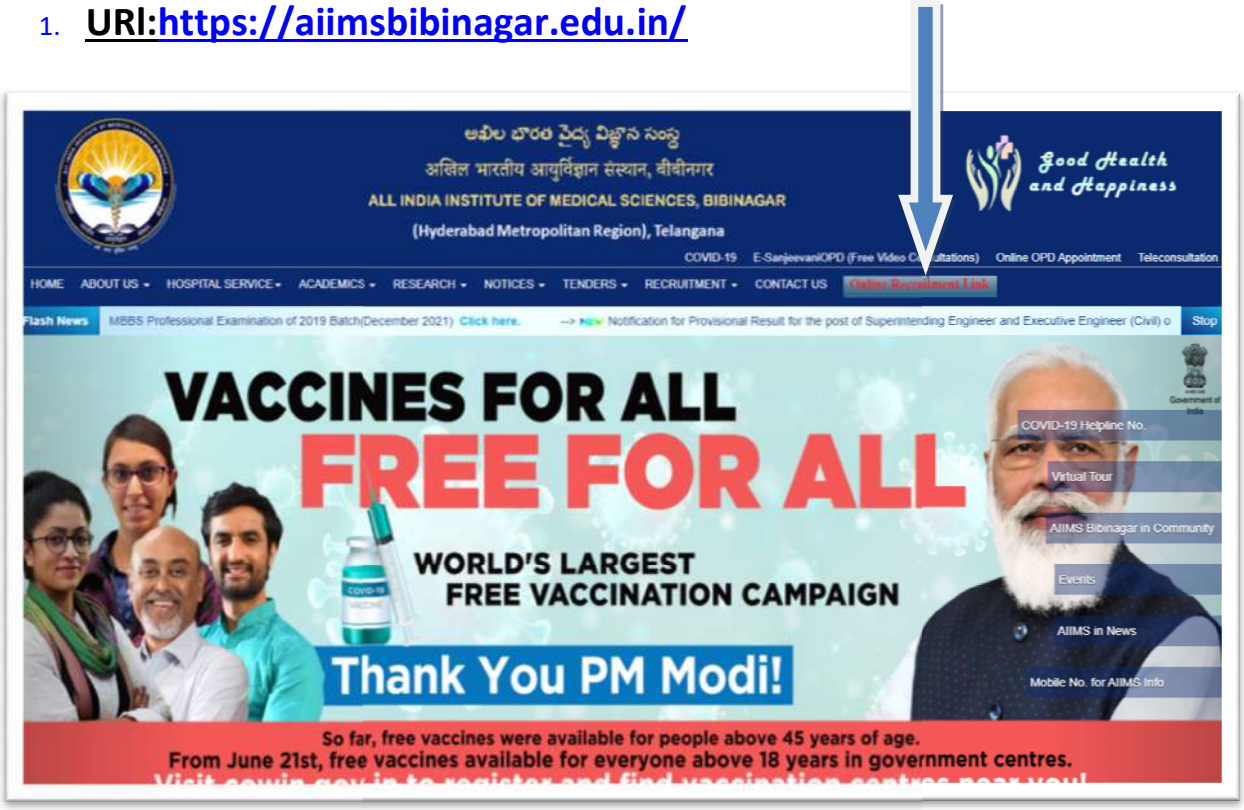
Applicant Registration Form (AIIMS BIBINAGAR):

AIIMS, Bibinagar is one of the apex healthcare institutes being established by the Ministry of Health & Family Welfare, Government of India under the PMSSY. To facilitate the creation of very important institutions in the country, the Government of India has legislated AIIMS Act under which AIIMS are established. In terms of the provisions of the Act, these new AIIMS are called Institutes of National Importance and are to function as Autonomous Institutions under Ministry of Health and Family Welfare, Government of India.

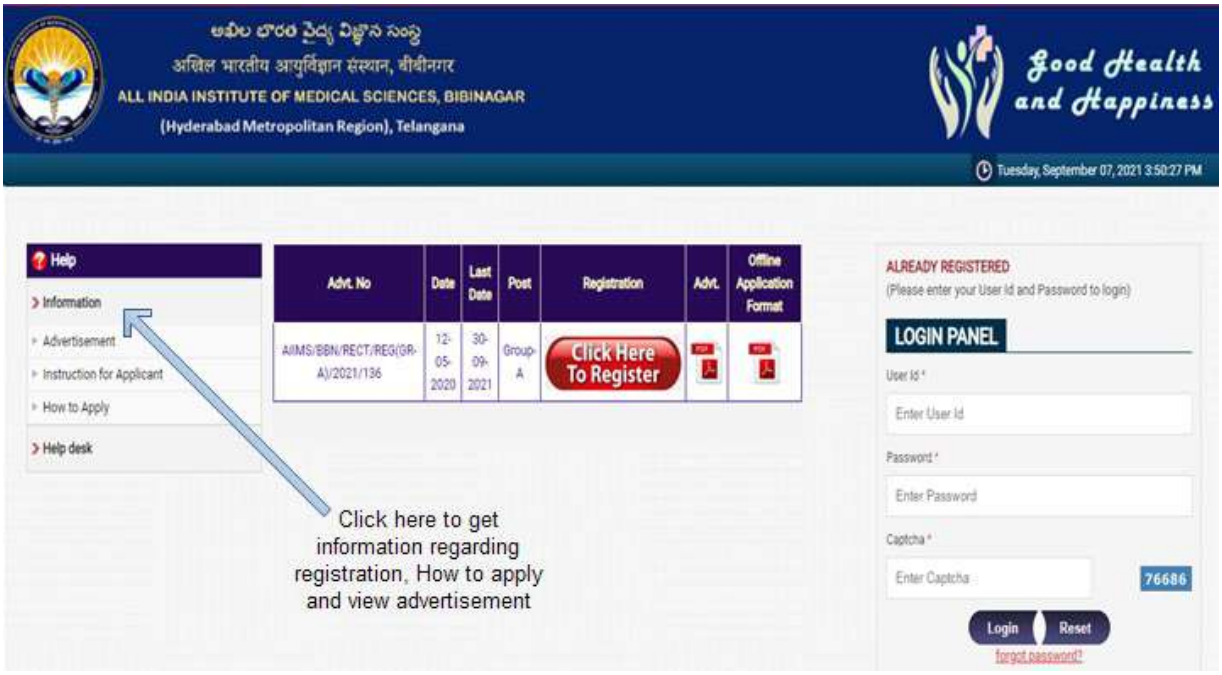
Applicants can apply/register them by following the steps mentioned below.

1. **URl:https://aiimsbibinagar.edu.in/**



- The applicants can go to their browser and type the above mentioned link https://aiimsbibinagar.edu.in/
- By clicking on the "Online Recruitment Link" the applicants will move to the registration page and they have to fill all the required fields by putting all valid data in the system.

2. Information:

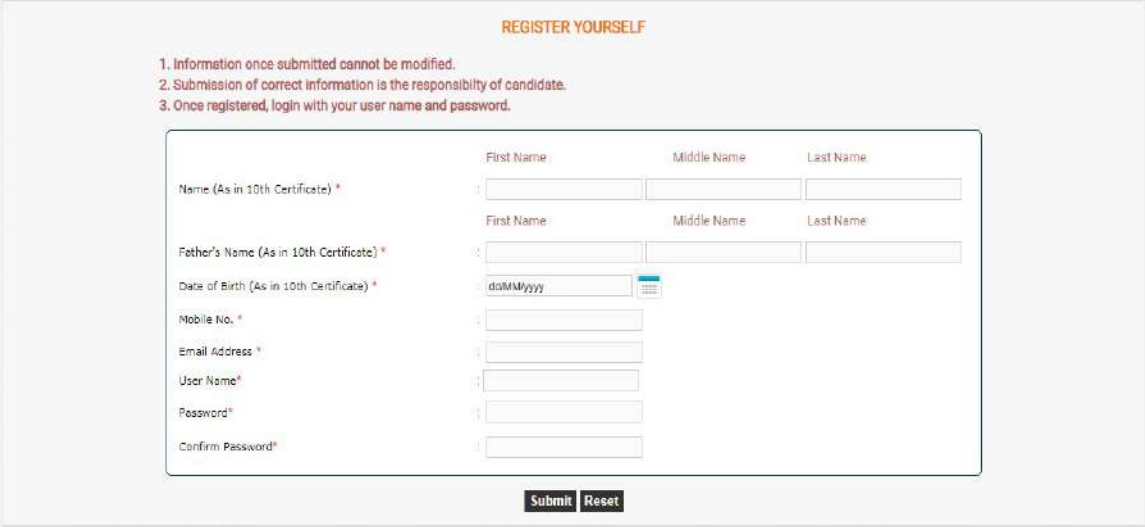


- The applicants can get all the information regarding registration, application form and procedure from the home page by clicking on the “Information” button.
- It will give the proper guidance for the applicants regarding the instruction set by the organization, any advertisement posted regarding any activities and how to apply for the new openings.

3. Registration Page:

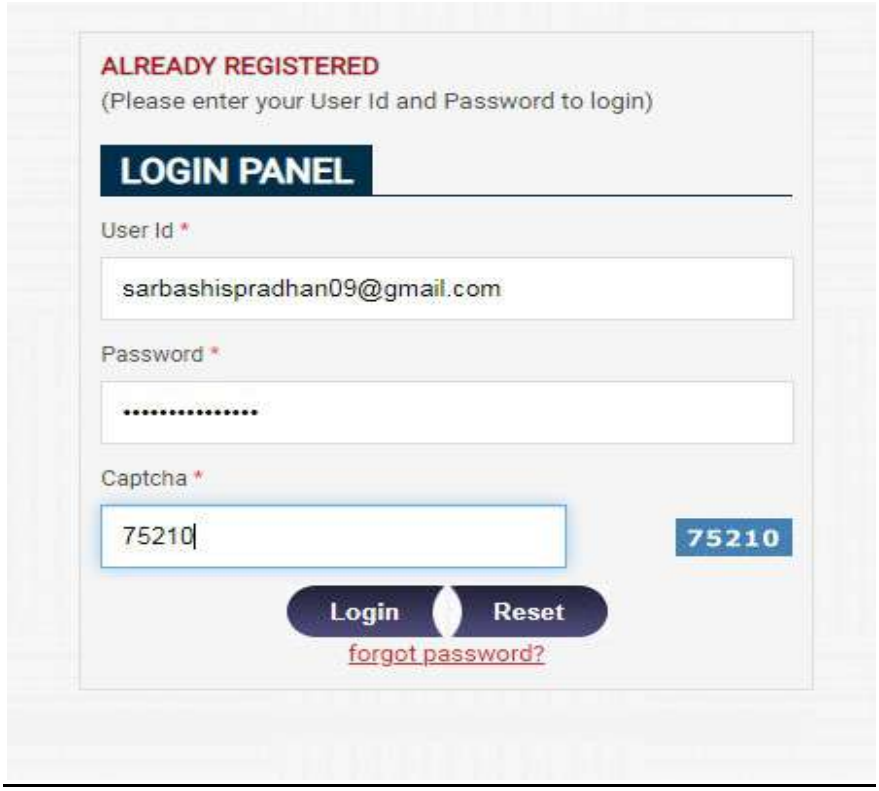
By clicking on the register button the applicants will get the below screen where they have to register them by filling the below mentioned fields.

1. Name (First Name, Middle Name and Last Name)
2. Father's Name (First, Middle and Last Name)
3. Date of birth
4. Mobile Number
5. Email Address
6. User Name
7. Password
8. Confirm Password



- The user names of the applicants will be similar to their given Email address and it will be auto updated by the system.
- They have to create a password by which they can further log in into the system.

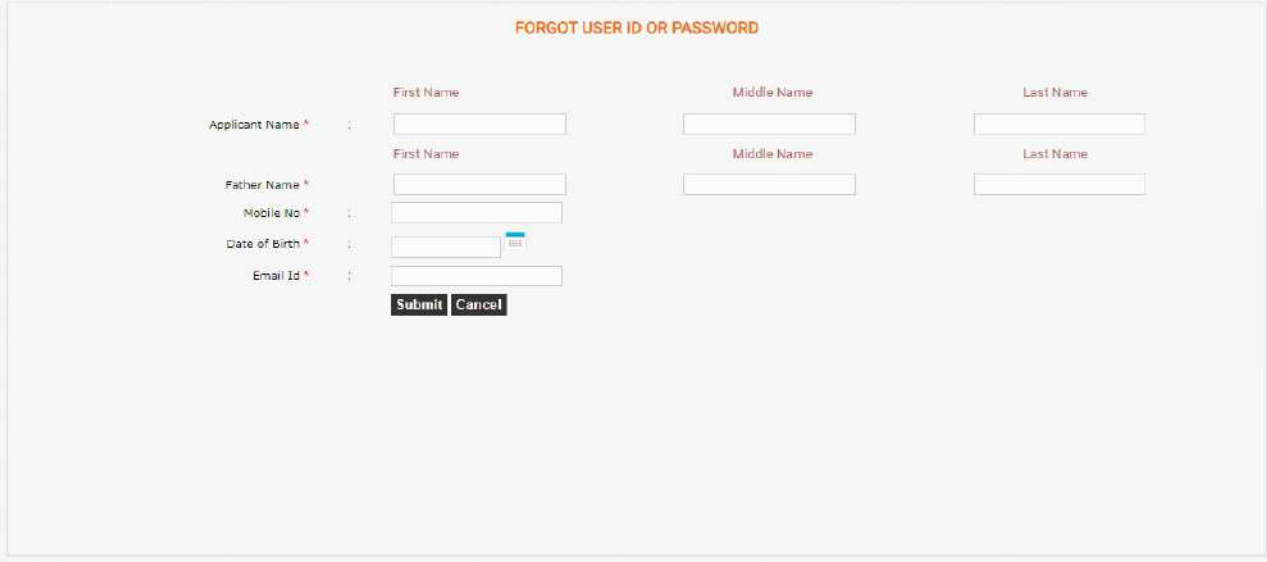
4. Login Panel:



- Applicants can log in into the by putting their user name (same as Email) and password.

- After logging in into the system the applicants will get a screen where they will get the options for Changing their password, Application form and Log out option.

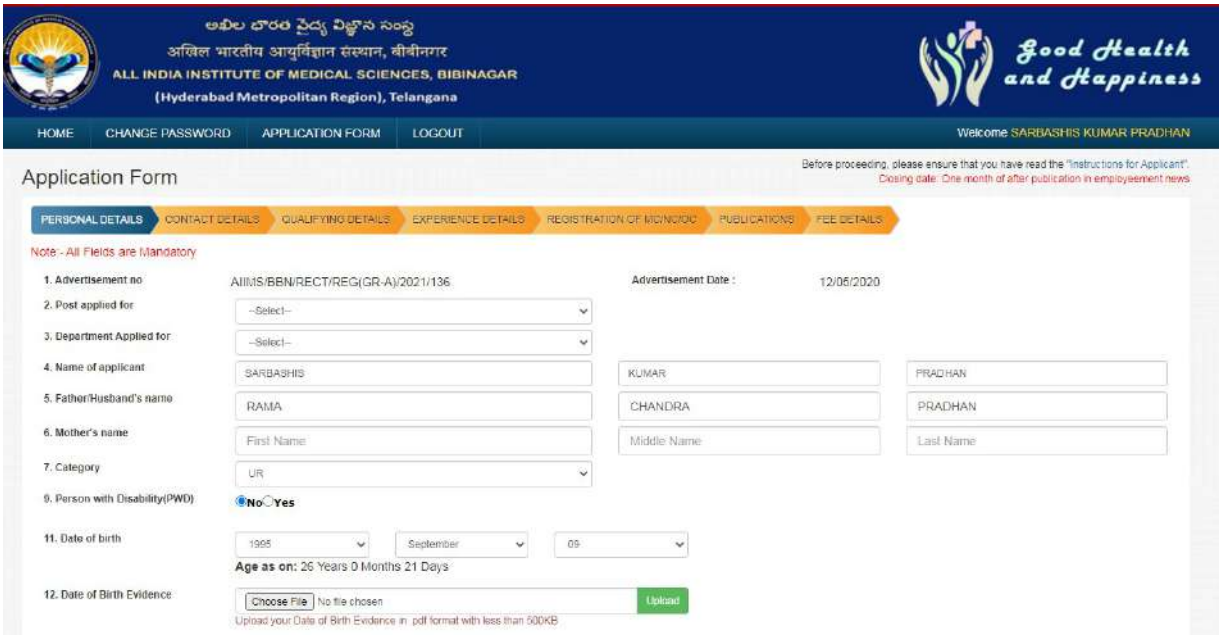
- The applicants can change their password by following the above procedure.

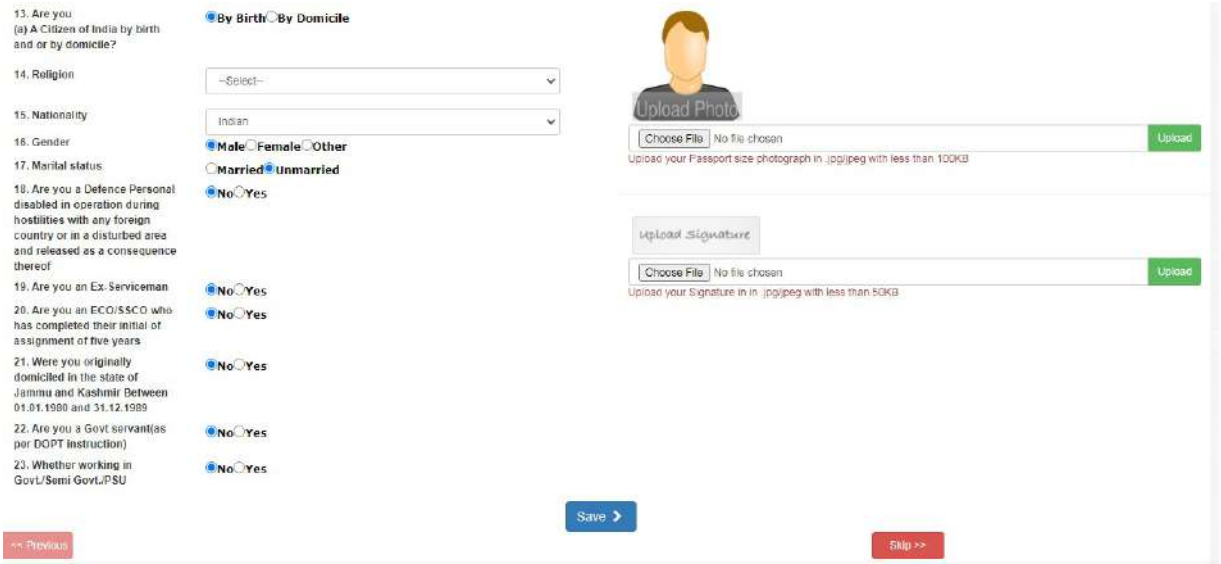


- In case any applicant forgets his/her User ID or Password can reset by clicking FORGOT PASSWORD option.

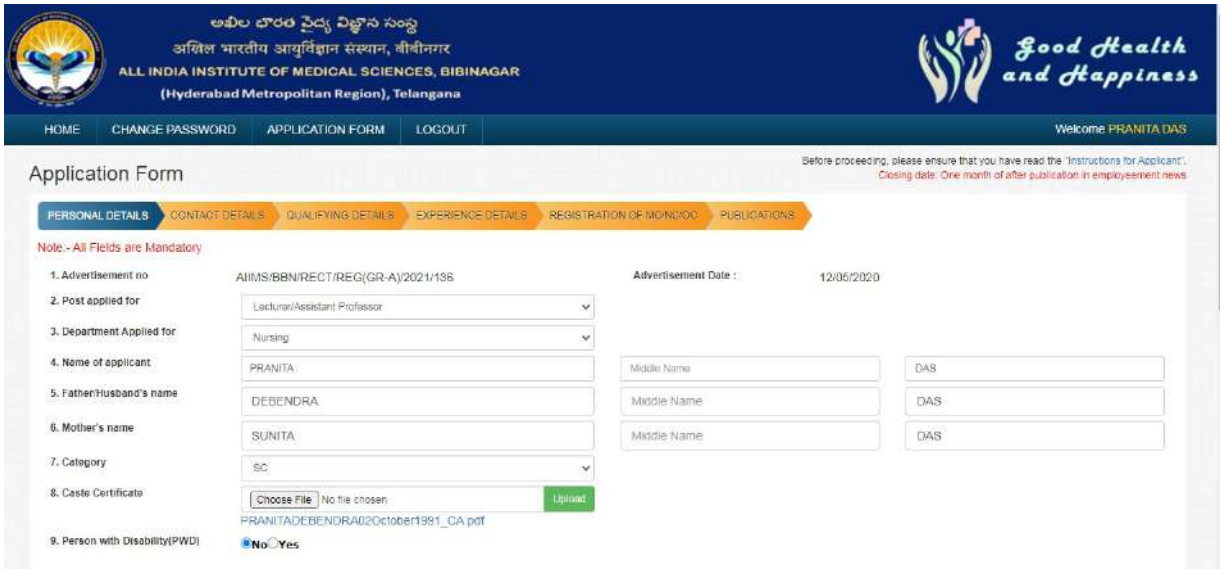
5. Application Form:

- The applicants have to fill all the required details step wise followed by;
  1. Personal Details
  2. Contact Details
  3. Qualifying Details
  4. Experience Details
  5. Registration of MC/NC/OC
  6. Publications
  7. Fee Details
- All the fields will be mandatory for every applicant.





- In case of SC/ST/PWD and women the fee details will be exempted as they don't have to pay anything and rest of the procedure will be same as regular process.



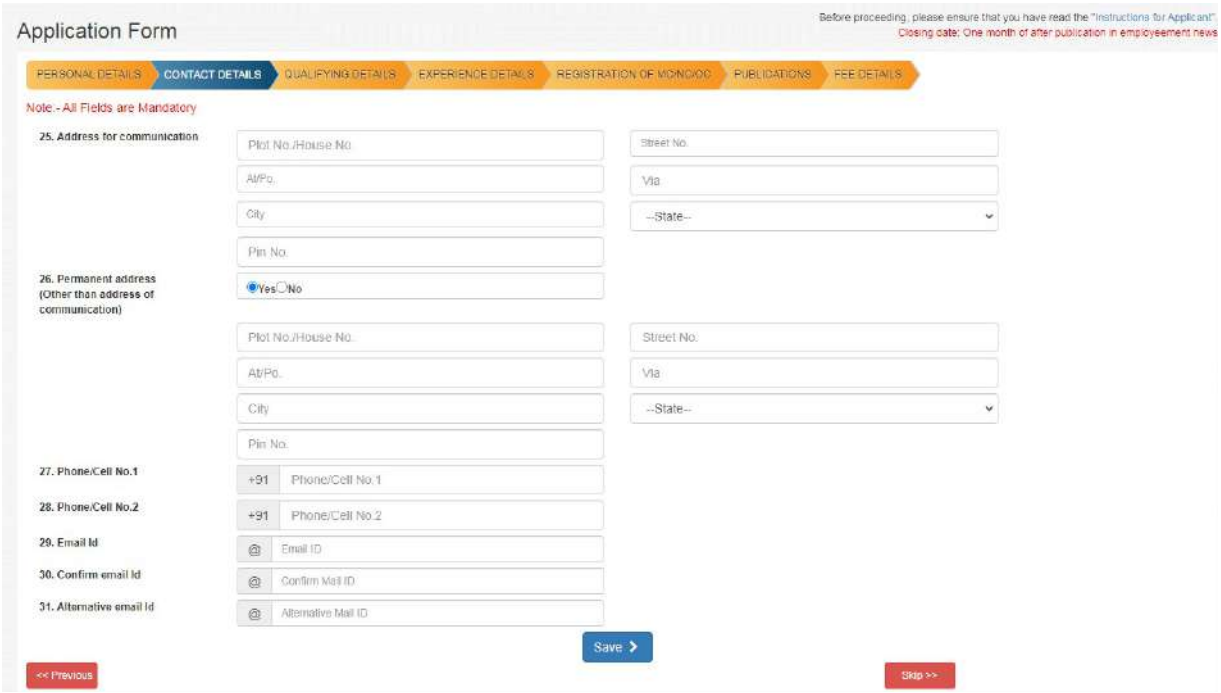
5.1 Personal details:

- Applicants have to submit their personal details in the primary stage of Application Form.
- The Advertisement No. as well as date will be auto generated on the page by which the applicant will get confirmed about his/her registration.
- The applicants need to select a post (Professor-Cum-Principal, Registrar, Reader/Associate Professor, Lecturer/Assistant Professor or Tutor/ Clinical Instructor) for which they are applying for.
- After selecting a post the applicants have to select the respective department.
- Applicant's name as well as their father's name will be auto generated by the system as they have filled it at the time of registration.
- In the next field the applicants have to enter their mother's name as required by the system.
- The applicants have to select their category from the given drop list (UR/OBC/SC/ST).
- Any applicant having any disability can click on the "YES" option then they will get another field to select the category of disability and percentage, rest of the applicants are required to click on the "NO" option in the PWD field.
- The date of birth of every applicant will be auto generated in the DOB field as entered at the time of registration.
- In the next field the applicants have to upload a file which will provide the evidence of their date of birth.
- The Applicants are required to select their type of citizenship by clicking on the by birth or by domicile button in the next step.
- Then the applicants have to select their religion from the drop list in the next mandatory field.
- In the next field the applicants have to select their nationality.
- Then they have to select their gender.
- The applicants have to select their marital status by clicking on the Married or Unmarried option in the next field.
- If any applicant is a defense personal disabled in any operation during hostilities with any foreign country or in a disturbed area and released as a consequence can select on the "YES" option and rest of the applicants are required to click on the "NO" option the on the next field.
- The applicants who are ex- servicemen can select on the "YES" option and they have to mention their date of joining and date of retirement in the system, other applicants are required to click on the "NO" option.
- Any applicant who is an ECO/SSCO and completed his/her initial assignment of five years can click on the "YES" option then they have to mention the date of joining and

release as equal to the previous field and other applicants are required to click on the “NO” in the next field.

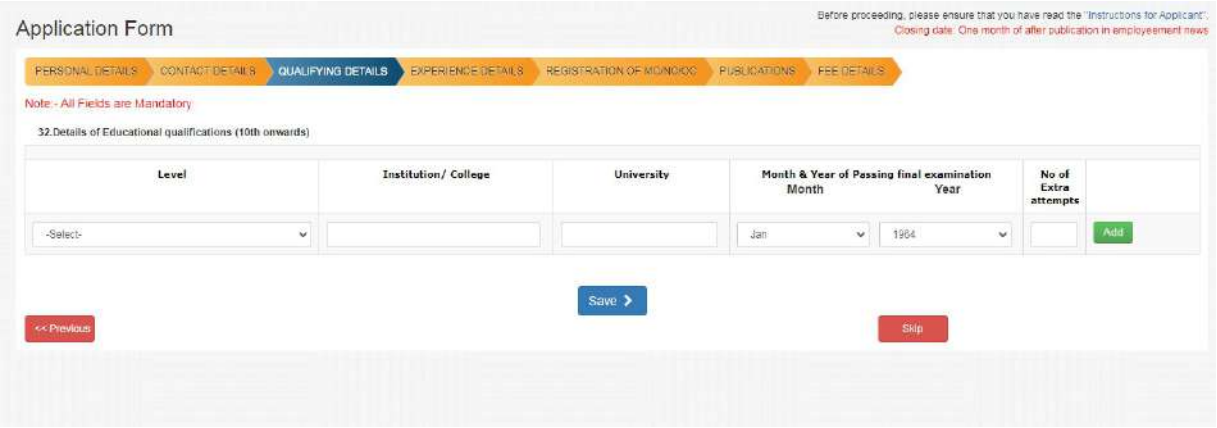
- Any applicant who is originally domiciled in the state of Jammu & Kashmir between 01.01.1980 and 31.12.1989 can click on the “YES” option and other are required to click on the “NO” option.
- In the next field the applicants who are Govt. servants can click on the “YES” option and they are required to mention their name of the organization and date of joining and other applicants can click on the “NO” option.
- Any applicant who is working in any Govt./Semi Govt./PSU can click on the yes option and they are required to mention their organization name and also they have to upload a file which will refer as a proof of his/her employment in the system and other applicants can click on the “NO” option.
- At the end of this step the applicants have to upload their photograph as well as signature from their device in the system.
- After filling all the mandatory fields the applicants are required to save the details for proceeding towards the next step of application form.
- In case of any missing details the applicants can move to the next step by clicking on the “SKIP” option and later on can come to same page clicking on the “PREVIOUS” option.

5.2 Contact Details:



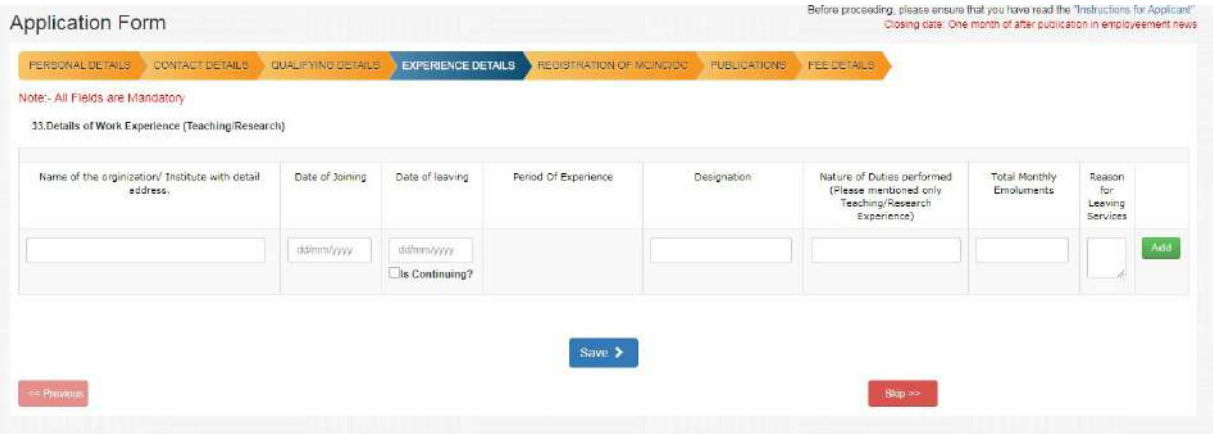
- After filling the personal details the applicants are required to fill the contact details.
- The applicants have to fill the address of communication as well as permanent address as required by the system.
- If the address of communication is same as the permanent address then the applicant can click on the “NO”.
- The applicants are required to mention their address followed by Plot No./House No. , Street No., At/Po., Via, City, they can select their state from the drop box and pin in the address of communication and the same will be followed in case of filling the Permanent Address.
- In the next field the applicants have to mention their contact number in both the fields followed by phone/Cell No.1 and Phone/Cell No.2.
- At the end of this step the applicants are required to mention their email Id, Confirm it again and they will have an option of mentioning their alternative emails ID as well.
- The applicants are subjected to save the mentioned details in the Contact Details for moving towards the next step.

5.3 Qualifying Details:



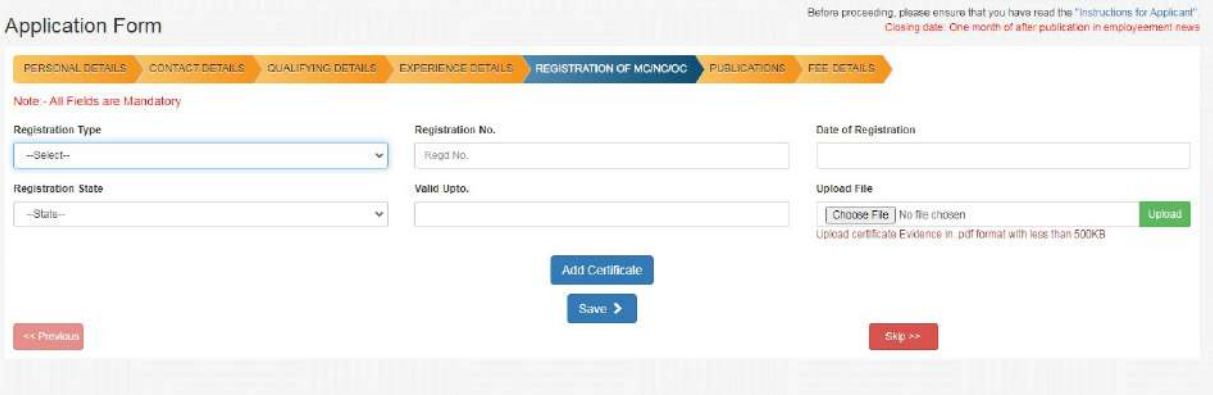
- The applicants are required to fill the details of their educational qualification in the next step.
- They have to select the level of their education from the drop list, they have to mention their Institution/College Name, University Name, Month and Year of passing final examination and if any extra attempts were taken then they have to add the number in the given space.
- After saving the details the applicants can move to the next step.

5.4 Experience Details:



- The applicants who have previous experience in any relative fields can mention their details of work experience (Teaching/Research) in the system.
- The experienced candidates are required to mention their organization/institute name with detail address in the primary field.
- Then they have to mention their date of joining and date of leaving.
- If the applicant is still working with the organization then he/she can click on the continuing option.
- In the next fields the candidates have to mention their designation followed by duties performed, Total Monthly Emoluments and reason of leaving.
- After saving above details the experienced candidates move to the next step.

5.5 Registration of MC/NC/OC:

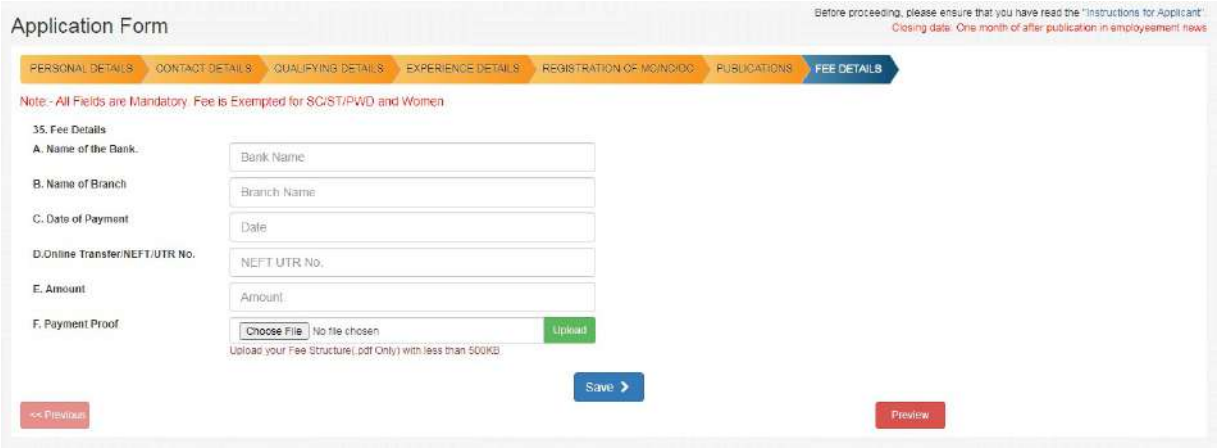


- The applicants who got registered with any MC/NC/OC have to select their registration type from the drop list (Medical Council, Nursing Council or Other Council).
- They have to mention their given registration number from the council.
- In the next field the applicants are required to mention their date of registration.
- They have to select their date of registration from the drop list in the next filed, all the name of the states is available in the database.
- In the next field the applicants have to mention their validity date.
- At the end of this step the applicants have to upload their council registration file (details).
- The applicant having multiple certificates can add in the system by clicking on the “ADD CERTIFICATE” option and he/she has to follow the same procedure for uploading it.
- After completion of this step the applicants have to save the details and they will move into the next step.

5.6 Publications:

- The applicants who have any publication can mention in the publication field.
- Any applicant who has done any publication nationally can mention it in the field of National Journal and in case of international publications the applicants are required to mention the details in the field of International Journal.
- The applicants can add more than one publications in this page by clicking on the “ADD” option and save it for proceeding to the final step that is the Fee Details.

5.7 Fee Details:



- The applicants have to upload/add their payment details in the final stage of this application form.
- The subjected fee will be exempted in case of SC/ST/PWD and women.

- The applicants need to mention the name of the bank through which they have done the transaction followed by the branch name and date on which the payment is done.
- The applicants are required to mention the online transfer/NEFT/UTR No. for confirmation of the payment.
- The applicants have to mention the payment amount that has been done by them in the next field.
- For better clarification the applicants are required to upload the fee structure or transaction file in the subjected field and save the details in the system.
- The applicants can view their state of application by clicking on the preview option and after submitting they can download the application directly from the website.

1.Application Information

A. Post Applied For	Registrar	B. Applied Department Name.	Nursing
C. Advertisement No.	AIIMS/BBN/RECT/REG(GR-A)/2021/136	D. Advertisement Date	12/05/2020
E. Application No.	3221	F. Application Date	07/09/2021

2.Personal Information

A. Applicant Name	SARBASHIS KUMAR PRADHAN	B. Date of birth	09/09/1995
C.Marital status	Unmarried	D.Father/Husband's Name	RAMA CHANDRA P
E. Gender	Male	F. Category	UR
G. Nationality	Indian	H. Physical Challenged	No
I. Category Of Disability		J. Percentage Disability	
K. Defence Personal	No	L. Ex-Serviceman	No
Date of Joining		Date of Retirement	
M. ECO/SSCO	No		
Date of Joining		Date of Retirement	
N. Employment under the Central Govt. In a Civil Post	No	O. Domiciled Jammu and Kashmir Between 01.01.1980 and 31.12.1989	No
P. Are you a Govt servant(as per DOPT instruction)	No		
Name of Organization		Date of Joining	
Q. Wheather a Govt. employee	No		

3. Contact Information

A. Address for communication		B. Permanent Address	
Plot No./House No.:- LP 225 At/Po:- PATIA Via:- KIIT SQUARE Street No:- PRASHANTI VIHAR City:- BHUBANESWAR State:- 9 225211		Plot No./House No.:- LP 225 At/Po:- PATIA Via:- KIIT SQUARE Street No:- PRASHANTI VIHAR City:- BHUBANESWAR State:- 9 225211	
C.Mobile No.	8328826035	D. Alternate Contact No.	8249613495
E. Email Id	sarbashispradhan09@gmail.com		

4. Educational Qualification

Sl No	Level	Institution/College	University	Month & Year of Passing final examination Month	Year	No of Extra attempts
1	B.Sc Nursing	Centurion Institute Technology	CUTM	4	2014	2

5.Work Experience

Sl No	Name of the orginization	Date of Joining	Date of leaving	Period of Experience	Designation	Nature of Duties performed	Total Monthly Emoluments	Reason for Leaving Services
1	ITER	04/10/2018	07/09/2021	2 Years 11 Months 9 Days	Administrator	Teacher	20	Salary

Total Experience : 2 Yrs 11 Months 9 Days

6. Medical Council Info.

Sl No	Registration Type	Registration No.	Registration Date	Registration State	Valid Upto	Upload File
1	Medical Council	132425	12/07/2020	Odisha	01/09/2023	View

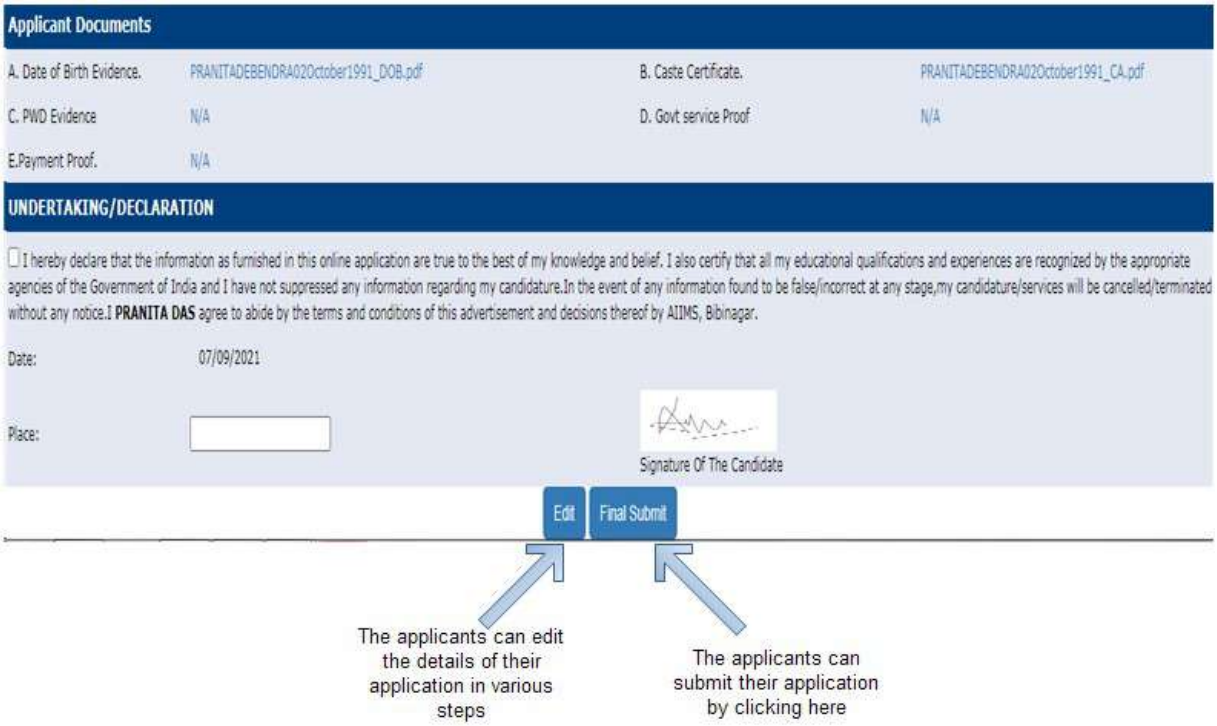
7. Publications

Sl No	Publication	Index National Journal	Index International Journal
1	jfhjfhjs	fdhuf	sgush

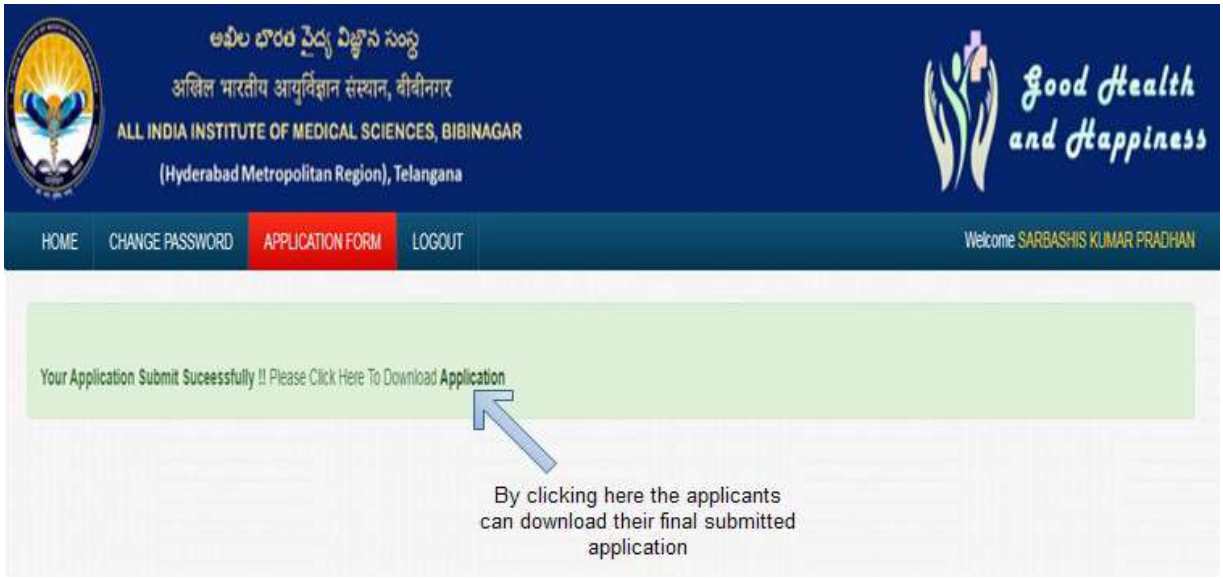
Total Publications: 1

Application Fee

A. Bank Name		B. Branch Name.	
C. Date		D. Online Transfer/NEFT/UTR No.	
E. Amount.			



- The applicants can submit their application by clicking on the “Final Submit” button and they can also edit their details by clicking on the “Edit” button.



- The applicants can download their application clicking on the “Download Application” option from the system.